



अटल बिहारी वाजपेयी विश्वविद्यालय, बिलासपुर (छ.ग.)

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क्रमांक 35 / अका. / 2025

बिलासपुर, दिनांक 17.01.2025

अधिसूचना

छत्तीसगढ़ शासन, उच्च शिक्षा विभाग, मंत्रालय रायपुर के पत्र क्रमांक 2142/1131/2024/ 38-2 दिनांक 31.12.2024 के निर्देश अनुसार विद्यापरिषद की स्थायी समिति की बैठक दिनांक 17.01.2025 में की गई अनुशंसा एवं कार्यपरिषद की बैठक दिनांक 17.01.2025 में लिये गये निर्णय एवं अनुमोदन पश्चात राष्ट्रीय शिक्षा नीति 2020 के अंतर्गत विश्वविद्यालय शिक्षण विभाग में संचालित 04 वर्षीय स्नातक पाठ्यक्रम के लिये विनियम क्रमांक-21 प्रभावशील किया जाता है। यह विनियम सत्र 2024-25 से प्रभावशील होगा।

संलग्न:- विनियम क्रमांक-21

आदेशानुसार,

कुलसचिव

बिलासपुर, दिनांक 17.01.2025

पृ.क्रमांक 36..... / अका. / 2025

प्रतिलिपि:-

- 01/ कुलपति के निज सहायक को माननीय कुलपति महोदय के सादर सूचनार्थ प्रेषित।
- 02/ अवर सचिव छत्तीसगढ़ शासन उच्च शिक्षा विभाग, मंत्रालय, महानदी भवन, नवा रायपर, अटल नगर को सूचनार्थ प्रेषित।
- 03/ आयुक्त, उच्च शिक्षा, संचालनालय, इंद्रावती भवन, छ.ग.शासन, नया रायपुर(छ.ग.) को सूचनार्थ प्रेषित।
- 04/ समस्त विभागाध्यक्ष, विश्वविद्यालय शिक्षण विभाग को सूचनार्थ एवं आश्यक कार्यवाही हेतु प्रेषित।
- 05/ परीक्षा नियंत्रक/सहा.कुलसचिव, परीक्षा/गोपनीय को सूचनार्थ प्रेषित।
- 06/ प्रभारी, वेब पटल पर अपलोड हेतु।

कुलसचिव

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Regulations 21
For
Four Year Undergraduate Program (FYUP) for UTD
(With Choice Based Credit Systems and multiple entry and exit option as per NEP2020)

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1. Short Title and Commencement

- 1.1. These Regulations shall be called "Regulations for Four Year (Eight Semesters) Undergraduate Program (FYUP)" with multiple entry and exit as per NEP 2020.
- 1.2. These Regulations shall be aligned with ordinance No. 159 of the university for all undergraduate programs like B.Sc., BBA, B.Com, BCA etc. being offered by University Teaching Departments.
- 1.3. These Regulations shall come into force from academic session 2024-2025.
- 1.4. The provisions of the ordinance No. 159 should be followed prior to application of these Regulations.

2. Definitions and Keywords

- 2.1 **"University"** means Atal Bihari Vajpayee University, Bilaspur, Chhattisgarh.
- 2.2 **"Higher Education Institution (HEI)"** means any affiliated college of University or University where students are enrolled.
- 2.3 **"Undergraduate Curriculum Framework (UGCF)"** means a choice based credit framework of curriculum as suggested by the UGC from time to time.
- 2.4 **"Choice Based Credit System" (CBCS)** means a program that provides choice for students to select from the prescribed courses (Core, Elective, Ability Enhancement courses, etc.) as per the guidelines / Regulations issued by the UGC from time to time wherever applicable and as approved by the appropriate bodies of the university.
- 2.5 **"Course"** means a plan of study in a particular subject through different modes of delivery and is a component of a program as detailed out in the respective program structure. Sometimes referred to as "papers," is a component of a discipline to form contents of classroom teaching, practical or experiential learning aimed at achieving a certain learning outcome from a student pursuing an undergraduate program. Courses are formed for each discipline, such as discipline specific core or elective courses termed as DSCs and DSEs, Generic Elective Courses (GEs), Ability Enhancement Courses (AECs), Skill Enhancement Courses (SECs) and Value-Added Courses (VACs), etc.
- 2.6 **"Letter Grade"** means an index of the performance of students in a course and is denoted by letters O, A+, A, B+, B, C, P, F and Ab.
- 2.7 **"Credit"** means a unit by which the course is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour teaching (lecture, seminar or tutorial) per week or two hours of practical work/field work/project/out-of-class activity etc. per week for 15 weeks (teaching-learning period in a semester). One credit involves 15 hours of teaching (lecture, seminar or tutorial) and 30 hours of practical work/field work/project/out-of-class activity etc. in a semester. The number of credits for each course shall be defined in the respective examination scheme. Credits as mentioned in the courses of SWAYAM and other online portal recognized by National regulatory bodies shall be considered as it is.
- 2.8 **"Grade Point"** means points assigned to each course credit in accordance with the letter grade earned in the courses.
- 2.9 **"Credit Point"** means the product of grade point and number of credits for a course.
- 2.10 **"Semester Grade Point Average (SGPA)"** means the ratio of total credit points secured by a student in various courses registered in a semester and the total credits of all courses during the semester. It measuring the performance of a study. It shall be expressed up to two decimal places.
- 2.11 **"Cumulative Grade Point Average (CGPA)"** means a measure of overall cumulative performance of a student in all semesters. The CGPA is the ratio of total credit points

secured by a student in various courses in all semesters and the sum of the total credits of all courses in all semesters. It is expressed up to two decimal places.

- 2.12 **“Semester”** means a half year term that normally includes an academic session spread over 15-18 weeks of teaching days. The odd semester may normally be scheduled from July to December and even semester from January to June.
- 2.13 **“Grade Card”** means the certificate based on the grade earned. Grade card shall be issued to the registered students after every semester. The grade card will contain the course details (code, title, number of credits, grade secured, credit point earned) along with SGPA of the semester and CGPA earned till date semester. The final semester grade certificate shall also reflect the cumulative total of marks obtained by the student in all semesters out of maximum marks allocated for which the grades of the program were evaluated. However, the final result will be based on the grade / CGPA.
- 2.14 **“SWAYAM” (Study Webs of Active-Learning for Young Aspiring Minds)** means an Information Technology platform developed and made functional by the Government of India in the Ministry of Education, for the purpose of offering online learning courses/Massive Open Online Course (MOOC).
- 2.15 **“Academic Bank of Credit (ABC)”** means digital storehouse which contains/stores the academic credit earned by an individual student from various recognized HEIs so that the degree from an HEI can be awarded taking into account the credits earned.
- 2.16 **“Transcript”** means a certificate issued to all enrolled students in a program after successful completion of the program. It contains the SGPA of all semesters and the CGPA.
- 2.17 **“Summer term”** Refers to duration of eight weeks during summer vacation for Internship/apprenticeship/work-based vocational education and training which can be carried out especially by students who wish to exit after two semesters or four semesters of study.
- 2.18 **Major Discipline** means discipline or subject of main focused opted by the student and the degree will be awarded in that discipline. Student should secure prescribed number of credits (About 50% of total credits) through core courses in the major disciplines. Honors degree shall be awarded in such Major discipline of which earned Credits will be 50% of total Credits earned after completion of 8 Semester (160 Credits as per implemented scheme).
- 2.19 **Minor discipline** means disciplines opted by the students to gain a border understanding beyond the major discipline.
- 2.20 **“Ordinance”** means ordinance No 159 of the University.
- 2.21 **Discipline Specific Course” (DSC)** means the core course of a particular discipline, comprises the fundamental theme of that discipline to be taught as mandatory requirements of the program. These courses are graded and arranged in the order of the semester in such a manner that a fixed learning outcome is acquired by the student upon completion of the program.
- 2.22 **“Discipline Specific Elective” (DSE)** means the advance courses of particular discipline, comprises elaborated and interdisciplinary theme of that very discipline. The DSEs shall be a pool of credit courses of that particular discipline, which a student opts to study from a particular discipline(s). There shall be a pool of DSEs from which a student may choose a course of study. The DSEs specified in the framework shall be identified by the concerned department of HEI as elective courses to be taught in a Program.
- 2.23 **“Generic Elective” (GE)** means courses which is meant to provide multidisciplinary or interdisciplinary education to students. GEs shall consist of a pool of courses offered

by various disciplines of study (excluding the GE's offered by the parent discipline), in groups of odd and even semesters, from which a student can choose. The GE's specified in the framework would be identified by the concerned Department as GE's to be taught in a Program.

GE/Multidisciplinary courses are intended to broaden the intellectual experience and form part of liberal arts and science education. Students are not allowed to choose or repeat courses already undergone at the higher secondary level (12th class) in the proposed major stream under this category.

2.24 **"Ability Enhancement Course" (AEC)** means the courses intended for knowledge enhancement through various areas of study and language, literature and Environmental Science and sustainable development which shall include mandatory for all disciplines.

2.25 **"Skill Enhancement Course" (SEC)** means the courses in all disciplines and are aimed at providing hands-on-training, competencies, skills, etc. SEC courses may be chosen from a pool of courses designed to provide skill-based instructions.

2.26 **"Value Addition Course" (VAC)** means the courses which are meant to inculcate ethics, culture, constitutional values, soft skills, sports, education and such similar values to students which will help in all round development of students.

3. Duration

3.1 Duration of the program and multiple entry and exit shall be as prescribed in the Ordinance.

3.2 As per clause 3.5 of the ordinance, discipline / Field of study under which degree will be awarded shall be as per Table of **Appendix-I** or as notified by the university from time to time.

4. Number of Seats

4.1 Number of seats in each program for regular students shall be as per the sanction given by the University which shall be advertised for admission to the program.

4.2 The HEIs may create 10% additional seats over and above the sanctioned strength to follow promotion rule, multiple entry and exit, foreign students and these seats shall be treated as supernumerary seats. Preference will be given to those who have got highest CGPA.

Further, In case of readmission in any semester, preference will be given to those who have higher merit rank obtained in previous semester.

5. Admission Procedure and Eligibility

5.1 There shall be an admission committee for each programme to be constituted well in advance by the HOD as per the guidelines laid down for this purpose. The entire process of admission shall be the responsibility of duly constituted admission committee.

5.2 Admission in first semester shall be as per the academic calendar and university rules.

5.3 Student may also take admission in any higher odd semester, subject to fulfil promotion rule as prescribed in the ordinance.

5.4 Foreign students may be admitted to the programme according to the policy guidelines laid down by the Government of India / University from time to time, as per UGC regulation for the Grant of Educational Qualification Equivalence Mobility and Credit transfer permitted.

5.5 A student seeking admission to a program must have passed Higher Secondary (10+2) examination conducted by state or Central Board of Higher Secondary Education or by any University or recognized Boards/Councils, in the subjects concerned as per the government rules with 45% marks.

5.6 A student is automatically deemed to be admitted in the next semester provided he/she fulfils the criteria as mentioned in clause 9 of the ordinance. This is applicable for students continuing the academic session.

- 5.7 Reservation and relaxation in minimum eligibility for admission shall be as per state government rules.
- 5.8 Mode of admission shall be on the basis of entrance examination or as decided by the academic council from time to time.
6. **Enrolment in the University**
Every student admitted to the program shall be enrolled before appearing in the first semester examination through the procedure prescribed by the university.
7. **Undergraduate Curriculum Framework (UGCF)**
- 7.1 As per clause 5 of the ordinance, UGCF for single disciplinary programs shall be as per Table of **Appendix II**.
- 7.2 a) Number of credits and marks for different nature of courses shall be as below:
- i. DSC- 6 credits
 - ii. GE - 4-6 credits
 - iii. DSE- 4-6 credit
 - iv. AEC - 2 credits
 - v. VAC-2 credits
 - vi. SEC- 2 credits (One credit theory and one credit practical)
 - vii. Internship-2 credits
 - viii. Summer internship- 4 credits
- b) Courses offered in SWAYAM or Online Learning Courses / Massive Open Online Course (MOOC) shall be mapped accordingly by the University as per UGC regulation and Curriculum Credit Framework implemented.
- 7.3 Theory based DSC shall be of 6 credits and DSE shall be of 4-6 credits while credits of practical based DSC, DSE shall be divided with 4 credits theory and 2 credit practical or as per nature of the course. GE shall be of 4-6 credits.
- 7.4 Any course having 1 or 2 credits will be of 50 marks. Any course with more than 2 credits will be of 100 marks.
- 7.5 A core course offered in a discipline/subject may be treated as Generic elective by other discipline/subject and vice versa. Choice of GE for a student of one faculty from the other faculty shall be as decided by the academic council. There shall be relaxation for people with disability to choose GE based on availability of the resources at the institute.
- 7.6 Curriculum of various programs shall be prepared by BoS concerned as per clause 7 of the ordinance and as approved by the academic council.
- 7.7 Credit distribution and nature of course shall be as specified in the curriculum.
- 7.8 Bridge course- The student admitted in BCA program without mathematics as a subject at higher secondary or equivalent level must clear one course of mathematics as notified by the University.
- a) Student must clear course related to bridge course for BCA till 4th semester. The credits of bridge course shall be qualifying in nature and it will not be added in SGPA.
 - b) Student could not clear bridge course till 4th semester shall be detained till he/she clears the bridge course.
- 7.9 VAC and SEC shall be based on different core discipline / subjects or allied as prepared and approved by BoS concerned and as notified by the university. A tentative list of AEC, SEC and VAC will be as per **Appendix III**.

8. SWAYAM Course

- 8.1 As per the University Grants Commission (Credit Framework for Online Learning Courses through Study Webs of Active Learning for Young Aspiring Minds: SWAYAM) Regulations, 2021, HEI can allow up to **forty** percent of the total credits, being offered in a particular program in a semester, through the SWAYAM platform.
- 8.2 For proper and smooth conduction of the online learning of credit course offered on SWAYAM platform, the HEI shall ensure that the physical infrastructures viz. computer facilities, library, etc., essential for pursuing such courses are made available for free and in adequate measure along with other facilities.
- 8.3 The academic council of the University may expedite the process of transfer of credit earned by the student through SWAYAM.
- 8.4 The academic council of the University may allow the Chairman, Board of Studies of concerned subject to approve the online credit courses of SWAYAM platform for credit transfer on the recommendation of the Head of the Department.
- 8.5 The department of the subject concerned shall compile and prepare the list of courses to be chosen by the students before the commencement of each semester.
- 8.6 Credit mobility of SWAYAM based course shall be as per University Grants Commission (Credit Framework for Online Learning Courses through Study Webs of Active Learning for Young Aspiring Minds: SWAYAM) Regulations, 2021 or as amended from time to time.
- 8.7 The HEI shall designate a faculty member as a facilitator to guide the students for registration till completion of the credit course.
- 8.8 The Credits earned by the Students through SWAYAM, shall be verified by the University through ABC/NAD Portal and integrate into the ongoing Program.
The students shall produce the evidence of credit earned for the courses opted through SWAYAM. Such credit shall be converted into the grade point or in appropriate scale as per clause 8.3 of the ordinance.
- 8.9 As per above, university will notify separately regarding procedure of SWAYAM course.
- 8.10 Similar provision shall be applied for other online courses recognized by National Regulatory bodies.

9. Attendance and Eligibility to Appear in Examination

- 9.1 a) A student must have a minimum attendance of 75% of the total number of classes held during the semester including lectures, practical / tutorials etc., for appearing in the end semester examination. However, students having attendance more than or equal to 60% and less than 75% shall apply for condonation to the competent authority. The condonation shall be provided by the competent authority of HEI.
- b) For the courses opted by the Student from SWAYAM/other online portal as recommended, the time spent on these courses will be treated as academic lectures and be included in their attendance.
- c) Time spent by the students for University/ College official events such as SPORTS/ NCC/NSS, Blood donation and other academic activities shall be considered and included in attendance by proper mapping.
- d) For students with sickle cell/HIV AIDS who need to go to hospital for blood transfusion that day will be counted as attendance. Special relaxation in attendance will also be considered for students with multiple disabilities.

10. Continuous Internal Assessment (CIA)

- 10.1 Continuous Internal assessment shall be of 30% marks of total marks allotted for the course and remaining 70% shall be allotted for the end semester examinations.
- 10.2 The structure of continuous internal assessments for each course shall be as below:
- Unit test/Quiz- 20% Marks (Two unit tests/quiz will be conducted each of 20 marks and best of the two will be considered for CIA).
 - Assignment- 5% Marks.
 - Attendance-5% marks.
- 10.3 Marks assigned for attendance (5%) shall be given as below:
- Less than or equal to 75% – No marks
- 76% to 80% - 01 Mark.
- 81% to 85% - 02 Marks.
- 86% to 90% - 03 Marks.
- 91% to 95% - 04 Marks.
- 96% and above – 05 Marks.
- 10.4 Valued answer script of internal examination will be shown to the students and student must write “seen and satisfied “on the answer script.
- 10.5 Complete Internal assessment marks shall be displayed on the notice board within 15 days of completion of CIA or before commence of the end semester examination, whichever comes earlier.
- 10.6 The schedule for the continuous internal assessment shall be in accordance with academic calendar and shall be made known to the students at the beginning of the semester. The tests shall be evenly spaced out throughout the semester.
- 10.7 Each department / HEI shall constitute an examination committee to oversee all work connected with evaluation of internal assessment marks. The head of the department shall be the ex-officio Chairman of this committee.
- 10.8 Internal assessment shall not be there for a major or minor project/dissertation/ field work/ Internship etc. In case of back paper of students, there shall be no provision for conducting internal assessment tests for back papers at any circumstances.
- 10.9 If a student misses any CIA component by participating in University/ College official events such as SPORTS/ NCC/NSS and other academic activities, there shall be separate CIA component for those students to be conducted by the department of concerned HEI.
- 10.10 Pattern of question paper and marks distribution for various types of courses of End Semester Examination (ESE) shall be as per Tables of **Appendix IV and V** respectively.
- 10.11 Completion of Continuous Internal Assessment (CIA) is compulsory for appearing in End Semester Examination (ESE)

11. Medium of Instructions

The medium of instructions in general shall be Hindi or English except for language courses. However, University may ascertain the medium of instruction and examination for a specific program, and in such cases the medium of instruction shall be as notified by the university.

12. Examination, Assessment/ Evaluation and promotion rule

- 12.1 Rules for examination, assessment/Evaluation and promotion shall be as per clause 8 and 9 of the ordinance.
- 12.2 A student is eligible to move into next higher semester subject to fulfill promotion rule as prescribed in the ordinance and only when He / She appeared at least one course of end semester examination.

In case of severe illness or other unforeseen circumstance, competent authority may give exemption for condition of appearing at least one course of end semester examination.

12.3 For promotion to the third and fifth semesters, a student has to earn 50% credits from previous two semesters. The process for counting 50% of credits is as follows:

Suppose there are a total of 40 credits in the first and second semesters combined, distributed among various categories of courses:

- Four Core Courses: Each course is worth 6 credits, totalling 24 credits (4 credits \times 6 courses = 24 credits).
- Two GE (Generic Elective) Courses: Each course is worth 4-6 credits, totalling 8-12 credits (4-6 credits \times 2 courses = 8-12 credits).
- Two AEC (Ability Enhancement Compulsory) Courses: Each course is worth 2 credits, totaling 4 credits (2 credits \times 2 courses = 4 credits).
- One SEC (Skill Enhancement Course): Worth 2 credits.
- One VAC (Value Added Course): Worth 2 credits.

To be promoted to the third semester, a student must clear courses from any category (Core, GE, AEC, SEC, VAC, internship, etc.) totalling at least 50% of the total credits, which is a minimum of 20 credits out of the 40 available credits.

For example, a student may clear the following courses to meet the 20-credit requirement:

- Two Core Courses: Each worth 6 credits, totalling 12 credits (6 credits \times 2 courses = 12 credits).
- One GE Course: Worth 4-6 credits.
- One AEC Course: Worth 2 credits.
- One SEC: Worth 2 credits.

This combination would give the student a total of 20 credits, meeting the minimum requirement for promotion to the third semester.

12.4 Provision of examination clearing backlog courses, including special examination after 5th semester shall be followed as mentioned in clause 9 of the ordinance.

12.5 As per clause 9.14 of the ordinance, any HEI fulfilling following criteria shall be eligible to offer Honours with research program in any discipline if:

- i. Any HEI already recognized by university as research centre for Ph.D.
- ii. Having at least two recognized supervisor in subject concerned as per the Ph.D. ordinance of the university, however the University may relax the criteria of 2 into one recognized supervisor in subject concerned as per the Ph.D.
- iii. Having library with journal, INFLIBNET, computer lab and related software.
- iv. Laboratory facility for laboratory related programs.

12.6 University shall recognize any HEI as research centre to run Honours with research programs on the recommendation of the committee constituted by the vice chancellor for the same and as notified by the university.

12.7 Duration of end semester examination with 2 or less than 2 credits shall be of 2 hours and duration of end semester examination with more than 2 credits shall be of 3 hours.

12.8 Duration of first or second test concern to CIA shall be of maximum one hour duration.

12.9 Facilities shall be provided by HEIs/University for persons with disability like Reading /writing assistance for blind students, examination centre in ground floor for students with locomotors disability.

13. Merit List

Merit list of top 10 students in each program shall be declared by the university.

14. Dual Degree

14.1A student can pursue two academic programmes, one in full time physical mode and another in Open and Distance Learning (ODL)/Online mode.

14.2The university can devise mechanisms, through the Academic Council for allowing their students to pursue two academic programmes simultaneously

15. Marks sheet

15.1As per clause 10 and 11 of the ordinance, result of the student shall be prepared as per prescribed template of digilocker. A sample of mark sheet is shown in **Appendix VI.**

15.2 In general award (Certificate/Diploma/Degree) will not be mentioned in the mark sheet.

15.3 Student who wish to exit after first year or second year shall complete summer term of 4 credits/4 weeks during summer of first or second year. Such student must inform HEI within one month after the last date of his/her end semester examination.

15.4 Student must complete summer term within three months from the last date of end semester examination.

15.5 Organization to be chosen by the students for summer term shall be as decided by the University.

15.6 Student shall submit completion certificate to the HEI clearly mentioning duration of summer term in form of credits/hours and same shall be provided to the university either online or offline.

15.7 On the basis of certificate of summer term, university will award certificate/Diploma to the student.

16. Challenge Evaluation

Students are entitled to a challenge evaluation as outlined in Clause 13.3 of the ordinance, following two steps procedure as described below:

i. Step-1 application Process

a. Students can apply for first step (Step-1) of a challenged evaluation through Online/Offline mode within 10 days of declaration of end semester examination by paying prescribed fee.

b.The application can be made for any number of courses.

c.The University will provide attested photocopy of the answer scripts to the concerned student through electronic mode / physically.

ii. Step-2 application Process

a. If student feels that marks will be increased more than 10% of obtained marks then He /She will apply through online /Offline mode for second step (Step-2) of challenge evaluation within 20 days of declaration of end semester examination by paying prescribed fee.

- ii. **Committee Responsibilities:**
 - a. Re-totalling and rechecking of answer scripts.
 - b. Identify any other issues in valuation of answer script.
 - c. Submit a report in the prescribed format with clear recommendations to the university in a sealed envelope.
- iii. **Evaluation process**
 - a. Two subject experts (Excluding original examiner), will evaluate the student's answer script.
 - b. If the average marks awarded by the two examiners exceed the originally obtained marks by more than 10%, the average marks will be considered as final score.
 - c. The student's marks will decrease, if the average marks obtained is less than 90% of the originally obtained marks.
- iv. **Further Options for Dissatisfaction**

If the student is still not satisfied with the decision, they may pursue other available options as per the concerned rules/ordinance of the university.
- v. **Timeline**

The university should aim to complete the entire process of challenge evaluation within one month from the date of result declaration.
- vi. **Provisional Admission**
 - a. Students who apply for a challenge evaluation may take provisional admission in the higher semester without paying the semester fee and also eligible to appear in CIE.
 - b. The admission shall be confirmed if the student clears the papers according to the promotion rules prescribed in the ordinance.
- vii.

If a student has applied for challenge evaluation, they are not allowed to apply for re-totalling separately. However a student who has not applied for challenge evaluation shall be eligible to apply for re-totalling as per university rule.

17. Power to Remove Difficulties

17.1 If any question arises related to the matters not covered in this Regulations, the relevant provisions made in the appropriate Act/Statute/Ordinance/Regulations/Rules/Notifications issued by the Govt./University or the UGC shall be applicable.

17.2 In any matter of interpretation of the provisions of these Regulations, the matter shall be referred to vice chancellor and his/her decision shall be final.

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Appendix-I

List of Program under which award will be given

Broad Discipline/ Faculty	Name of Award			
	On exit after 1 year	On exit after 2 year	After Completion of 3 year	After Completion of 4 year
Commerce and Management	UG Certificate in Commerce	UG Diploma in Commerce	Bachelor Degree in Commerce	B.Com. (Honors) or B.Com (Honors with Research)
	UG Certificate in Business Administration	UG Diploma in Business Administration	Bachelor Degree in Business Administration	BBA (Honors) or BBA (Honors with Research)
Science	UG Certificate in Sciences	UG Diploma in Sciences	Bachelor Degree in Sciences	B.Sc. (Honors) in Food processing and Technology/Computer Science etc.) or B.Sc. (Honors with Research) in in Food processing and Technology/Computer Science etc.)
Life Science	UG Certificate in Life Sciences	UG Diploma in Life Sciences	Bachelor Degree in Life Sciences	B.Sc. (Honors) in Botany/Zoology/Biotechnology etc.) or B.Sc. (Honors with Research) in Botany/Zoology/Biotechnology etc.
Computer Application	UG Certificate in Computer Application	UG Diploma in Computer Application	Bachelor Degree in Computer Application	BCA (Honors) or BCA (Honors with Research)

Appendix-II

Table: UGCF for Single Discipline Program.
(B. Com., B. B. A., B. C. A. and B. Sc. etc.)

Sem.	Core (DSC) (6)	Elective (DSE) (4)	Generic Elective (GE) (2)	Ability Enhancement Course(AEC)(2)	Skill Enhancement Course(SEC)	Value Addition Course (VAC)	Internship/ Apprenticeship / Project/Community Outreach (IAPC) (2)	Total Credits	
I	DSC 1-(6)	--	GE-01 (4-6)	AEC-01 (2)	--	VAC-01 (2)	--	20-22 Credits	
	DSC 2-(6)		From a pool of GE	From a pool of AEC		From a Pool of VAC			
II	DSC 3-(6)	--	GE-02(4-6)	AEC-02 (2)	SEC-01 (2)	--	--	20-22 Credits	
	DSC 4-(6)		From a pool of GE	From a pool of AEC	From a pool of SEC				
Students on exit shall be awarded an undergraduate certificate in Commerce/Science/BBA/BCA etc. after securing the requisite 44 credits in Sem. I & II [Extra 4 credits have to be earned from work-based vocational or skill courses offered during summer term or from any ODL platform during the first and second semester]								40-44 Credits	
III	DSC 5-(6)	DSE-01 (4-6) or GE-03 (4-6) from a pool of GE	AEC-03 (2)	From a pool of AEC courses	--	VAC-02(2)	From a Pool of courses	--	20-22 Credits
	DSC 6-(6)								
IV	DSC 7-(6)	DSE-02 (4-6) or GE-04 (4-6) from a pool of GE	AEC-04 (2)	From a pool of AEC	SEC-02 (2)	From a pool of SEC	--	--	20-22 Credits
	DSC 8-(6)								
Students on exit shall be awarded an undergraduate diploma in Commerce/Science/BBA/BCA etc. after securing the requisite 84 credits on completion of Sem. IV [Extra 4 credits have to be earned from work-based vocational or skill courses offered during summer term or from any ODL platform during the first and second year]								80-88 Credits	
V	DSC 9-(6)	DSE-03(4-6) or GE-05 (4-6) from a pool of GE	--	SEC-03 (2)	From a pool of courses	VAC-03(2)	From a pool of course	--	20-22 Credits
	DSC 10-(6)								
VI	DSC 11-(6)	DSE-04(4-6) or GE-06 (4-6) from a pool of GE	--	SEC-04 (2)	From a pool of SEC	--	Internship / Apprenticeship// Project/Outreach activity (2)	20-22 Credits	
	DSC 12-(6)								
Students on exit shall be awarded B.Com. (Honors)/B.C.A.(Honors)/B.Sc.(Honours)/BBA(Honors) after securing the requisite 120 credits on the completion of Sem. VI								120- 132 Credits	
VII	DSC 13- (6)	Four DSE-05 to 08 (4x4)courses						20 Credits	
VIII	DSC 14- (6)	Four DSE-09 to 12 (4x4) courses						20 Credits	
Students on exit shall be awarded B.Com. (Honors)/B.C.A. (Honors)/B. Sc. (Honors/ BBA(Honors.) after securing 160 credits on the completion of semester VIII								160-172 Credits	
Students on exit shall be awarded B.Com. (Honors with Research)/B.C.A. (Honors with Research) / B. Sc. (Honors with Research) BBA(Honors wirh Research.) (For such students who have achieved a 7.5 CGPA in 3 yearsB.Com./B.C.A./B.Sc./BBA)									
VII	DSC 15- (6)	Three DSE-05 to 07(3x4) courses			DS Research Methodology (4)			20 Credits	
VIII	DSC 16- (6)	Three DSE-08to 10(3x4) courses			Research work &Dissertation (4+4)			24 Credits	
Students on exit shall be awarded B.Com. (Honors with Research)/B.C.A. (Honors with Research) / B.Sc.(Honors with Research) BBA(Honors wirh Research.) after securing minimum 164 credits on the completion of semester VIII								164-172 Credits	

Pool of Value Addition Courses (VAC)

सत्र 2024-25 के प्रथम सेमेस्टर के विद्यार्थियों के लिए वैल्यू एडिशन कोर्स (VAC) की सूची
(Pool) निम्नानुसार अनुशंसित है -

Sl.	Course Code	Course Title	Course Conduction
1	AHVAC-01	प्राचीन भारतीय चित्रकला का इतिहास	To be decided by the department as per the availability of the teacher in the department.
2	ANVAC-01	Public Health and Epidemiology	
3	BBVAC-01	Social Media Marketing	
4	BBVAC-02	Digital Marketing	
5	BBVAC-03	Data Analysis Using MS-Excel	
6	BCVAC-01	Ethno-medicine in Chhattisgarh	
7	BOVAC-01	Herbal Plant & Human Health	
8	BTVAC-01	Plant Based Secondary Metabolites	
9	CAVAC-01	Artificial Intelligence	
10	CHVAC-01	Chemistry in Daily Life	
11	COVAC-01	Concept of Business	
12	COVAC-02	Fundamental of Stock Market	
13	COVAC-03	Investing in Stock Market	
14	DAVAC-01	Basic Knowledge of Kathak	
15	DBVAC-01	Basic Knowledge of Bharatnatyam	
16	DBVAC-02	Classical Dance in India	
17	DPVAC-01	Basics of Art (Drawing & Painting)	
18	DPVAC-02	Progressive Art Movement (Indian Painters)	
19	ENVAC-01	Emotional Intelligence	
20	FSVAC-01	Art Appreciation- Visual Art	
21	FSVAC-02	Methods & Materials of Sculpture	
22	GEVAC-01	Disaster Management	
23	GOVAC-01	Geographical Knowledge in Ancient India	
24	HIVAC-01	History of Indian National Movement (1857 -1947)	
25	HSVAC-01	Art of being Happy	
26	HSVAC-02	Stress Management	
27	HSVAC-03	Care for Elderly	
28	HOVAC-01*	Techniques of Food Preservation	
29	ICVAC-01	Corrosion in Industry	
30	LIVAC-01	Library & Information	
31	LIVAC-01	Open Access and Scholarly Communication	
32	MAVAC-01	Basic Mathematics and Logic	
33	MBVAC-01	Microbes and Human Health	
34	MUVAC-01	Geetanjali-I (Music)	
35	MUVAC-01	Geetanjali-II (Music)	
38	PAVAC-01	Panchayati Raj System	
37	PCVAC-01*	Stress Management	
38	PHVAC-01	Renewable Energy and Energy Harvesting	
39	PSVAC-01	Constitutional Values	
40	SNVAC-01	संभाषण कौशल	
41	SOVAC-01	Indian Tradition and Values	
42	SPVAC-01	Sports & Healthy Life	
43	STVAC-01	Quantity Aptitude and MS-Excel	
44	ZOVAC-01	Public Health and Hygiene	

Pool of Skill Enhancement Courses (SEC)

सत्र 2024-25 के द्वितीय सेमेस्टर के विद्यार्थियों के लिए स्किल इम्प्रोवमेंट कोर्स (SEC) की सूची (Pool) निम्नानुसार अनुशंसित है -

Sl.	Course Code	Course Title	Course Conduction
1	AHSEC-01	Travel and Tourism	To be decided by the department as per the availability of the teacher in the department
2	ANSEC-01	Museology	
3	BBSEC-01	Soft Skill and Personality Development	
4	BBSEC-02	Creative writing and Content Development	
5	BBSEC-03	GST with Return Filling	
6	BBSEC-04	Basic Statistics using Microsoft Excel	
7	BOSEC-01	Gardening and Floriculture	
8	BTSEC-01	Biopesticides and Biofertilizers	
9	CASEC-01	ICT Based Learning	
10	CHSEC-01	Chemical Analysis Techniques	
11	COSEC-01	Accounting for Everyone	
12	COSEC-02	Banking Operations	
13	COSEC-03	E-filling of Returns	
14	COSEC-04	Logistic Management	
15	CSSEC-01	Multimedia and Animation	
16	DPSEC-01	Basic Design	
17	ECSEC-01	SPSS	
18	ENSEC-01	Creative Writing	
19	FSSEC-01	Drawing Foundation	
20	FOSEC-01	Hi-Tech Plant Nursery Technology	
21	GESEC-01	Rain Water Harvesting	
22	GOSEC-01	Principle of Map Making	
23	HNSEC-01	सम्प्रेषण कला एवं सर्जनात्मक हिन्दी	
24	HSSEC-01	Basic Techniques for Assessment of Health status	
25	HSSEC-02	Art of Enterprising	
26	HSSEC-03	Assessment of Psychology	
27	HSSEC-04	Bakery and Quality Cookery	
28	HOSEC-01*	Surface Ornamentation	
29	ICSEC-01	Water Remediation and Conservation	
30	ITSEC-01	MS-Office	
31	LISEC-01	Content Management and Web Development	
32	LISEC-02	Literature Review and Reference Management	
33	MASEC-01	Introduction to Latex	
34	MASEC-02	Python	
35	MBSEC-01	Mushroom Cultivation	
38	MUSEC-01	NAAD SHILP	
37	PASEC-01	Health Administration	
38	PHSEC-01	Basic Electrical Skill	
39	PSSEC-01	Citizenship Duties and E-Governance	
40	SOSEC-01	Ethics, Politics and Skill in Social Research	
41	ZOSEC-01	Vermiculture	



अटल बिहारी वाजपेयी विश्वविद्यालय, बिलासपुर (छ.ग.)

कोनी पुलिस थाना के सामने, बिलासपुर-रतनपुर मार्ग, कोनी, बिलासपुर (छ.ग.) 495009

Website: www.bilaspuruniversity.ac.in

3. Details of VAC are as below:

S. No.	VAC Code	Name of VAC
1.	VAC001	Constitutional Values and Fundamental Duties
2.	VAC002	Digital Empowerment
3.	VAC003	Ethics and Culture
4.	VAC004	Ethics and Values in Ancient Indian Traditions
5.	VAC005	Fit India
6.	VAC006	National Cadet Corps-I
7.	VAC007	Panchkosha: Holistic Development of Personality
8.	VAC008	Reading Indian Fiction in English
9.	VAC009	Science and Society
10.	VAC010	Social and Emotional Learning
11.	VAC011	Sports for Life
12.	VAC012	Drone Technology
13.	VAC013	Artificial Intelligence (AI)
14.	VAC014	Food Safety and Quality Management
15.	VAC015	Food Adulteration
16.	VAC016	Art of Mixology
17.	VAC017	Basic Food Production (India Cuisine)-01
18.	VAC018	Introduction to Wines
19.	VAC019	Financial Literacy
20.	VAC020	Biofuel Technology
21.	VAC021	Food Microbiology and Food Safety

15/05/20

M 7/2

B. Sc. / BCA/ B. Com. / BBA etc.
---- SEMESTER EXAMINATION (FYUP/NEP-2020)
COURSE (DSC / GE / DSE – 3 / 4 Credits)

Time: 3 Hours

Maximum Mark: 70

Note: Section - A is compulsory containing 10 objective or very short types questions of 10 marks and 05 short answer type questions, carrying 04 marks for each, total of 20 marks

Section – B containing 08 descriptive type questions, two from each unit with 50% internal choice, carrying 10 marks for each, total of 40 marks

Section - A

Q1. Answer the following objective questions -

01 X 10 = 10 Marks

- i.
- ii.
- iii.
- iv.
- v.
- vi.
- vii.
- viii.
- ix.
- x.

Q2. Answer the following questions (Short answer type) -

04 X 5 = 20 Marks

- a.
- b.
- c.
- d.
- e.

Section - B

Attempt any one questions from each unit --

10 X 4 = 40 Marks

Unit -I

Q3.

Q4.

Unit -II

Q5.

Q6

Unit -III

Q7.

Q8.

Unit -IV

Q 9.

Q10.

=== *** ===

In case of 5 units Marks of section B will be divided accordingly

B. Sc. / BCA/ B. Com. / BBA etc.
--- SEMESTER EXAMINATION (FYUP/NEP-2020)
COURSE (AEC / VAC / SEC – 1 Or 2 Credits)

Time: 2 Hours

Maximum Mark: 35

SCHEME OF QUESTIONS -

Section - A is compulsory containing 05 objective or very short types questions of 05 marks and 05 short answer type questions, carrying 2 marks for each, total of 10 marks.

Section – B containing 08 descriptive type questions, two from each unit with 50% internal choice, carrying 05 marks for each, total of 20 marks.

Section - A

Q1. Answer the following objective questions -

01 X 5 = 05 Marks

- i.
- ii.
- iii.
- iv.
- v.

Q2. Answer the following questions (Short answer type) -

02 X 5 = 10 Marks

- a.
- b.
- c.
- d.
- e.

Section - B

Attempt any one questions from each unit --

05 X 4 = 20 Marks

Unit -I

Q3.

Q4.

Unit -II

Q5.

Q6

Unit -III

Q7.

Q8.

Unit -IV

Q 9.

Q10.

=== *** ===

In case of 5 units Marks of section B will be divided accordingly

Assessment and Evaluation: FOR DSC / DSE / GE		
Suggested Continuous Evaluation Methods:		
Maximum Marks: 100 Marks		
Continuous Internal Assessment (CIA): 30 Marks		
End Semester Exam (ESE): 70 Marks		
Continuous Internal Assessment(CIA): 30 (By Course Teacher)	Internal Test -(2): 20 & 20 Assignment / Seminar - 05 Attendance - 05 Total Marks - 30	Better marks out of the two Test + obtained marks in Assignment and attendance shall be considered against 30 Marks
End Semester Exam (ESE): 70	Two section – A & B Section A: Q1. Short answer/Objective – 10 x1= 10 Mark; Q2. Long answer type- 5x4 =20 Marks Section B: Descriptive answer type questions out of 2 from each unit either -4x10 or 5X8=40 Marks	

Assessment and Evaluation: FOR LAB. COURSE		
Suggested Continuous Evaluation Methods:		
Maximum Marks: 50 Marks		
Continuous Internal Assessment (CIA): 15 Marks		
End Semester Exam (ESE): 35 Marks		
Continuous Internal Assessment (CIA): 15 (By Course Teacher)	Internal Test / Quiz-(2): 10 & 10 Assignment/Seminar +Attendance - 05 Total Marks - 15	Better marks out of the two Test / Quiz + obtained marks in Assignment shall be considered against 15 Marks
End Semester Exam (ESE): 35	Laboratory / Field Skill Performance: On spot Assessment A. Performed the Task based on lab. work - 20 Marks B. Spotting based on tools & technology (written) – 10 Marks C. Viva-voce (based on principle/technology) - 05 Marks	Managed by Course teacher as per lab. status

Assessment and Evaluation: FOR VAC & AEC		
Suggested Continuous Evaluation Methods:		
Maximum Marks: 50 Marks		
Continuous Internal Assessment (CIA): 15 Marks		
End Semester Exam (ESE): 35 Marks		
Continuous Internal Assessment (CIA): (By Course Teacher)	Internal Test / Quiz-(2): 10 & 10 Assignment/Seminar +Attendance - 05 Total Marks - 15	Better marks out of the two Test / Quiz + obtained marks in Assignment shall be considered against 15 Marks
End Semester Exam (ESE):	Two section – A & B Section A: Q1, Objective – 05 x1= 05 Mark; Q2. Short answer type- 5x2 =10 Marks Section B: Descriptive answer type qts., out of 2 from each unit- 4x05 =20 Marks 5x04=20 Marks	
Assessment and Evaluation: FOR SEC & Other similar Course		
Suggested Continuous Evaluation Methods:		
Maximum Marks: 50 Marks		
Continuous Internal Assessment (CIA): 15 Marks		
End Semester Exam (ESE): 35 Marks		
Continuous Internal Assessment (CIA): (By Course Coordinator)	Internal Test / Quiz-(2): 10 & 10 Assignment/Seminar +Attendance - 05 Total Marks - 15	Better marks out of the two Test / Quiz + obtained marks in Assignment shall be considered against 15 Marks
End Semester Exam (ESE):	Laboratory / Field Skill Performance: On spot Assessment A. Performed the Task based on learned skill - 20 Marks B. Spotting based on tools (written) – 10 Marks C. Viva-voce (based on principle/technology) - 05 Marks	Managed by Coordinator as per skillling

Name of the HEI


 Div.
Mono


 Coll.
Mono

(Accredited Grade by NAAC)
An Autonomous College affiliated to
Name of the affiliating university

[NAME OF THE PROGRAM/ NAME OF THE SEMESTER/ EXAMINATION, MONTH-YEAR]

SESSION-.....

Mark sheet Cum Grade Sheet

Status	Regular / EX	Sr. No.	1
Name of the Student	ABCD	Roll No.	000000XY
Father's Name	FATHER OF ABCD	Enrollment No.	ABC/XYZ/0001
Mother's Name	MOTHER OF ABCD	ABC ID	456878651234
Medium	Hindi/English	Aadhar No.	123456789632

**Image of
Students**

Course code	Course Title	Discipline	SCHEME OF MARKS				MARKS OBTAINED			CREDIT POINT			
			ES E Max	C I A Max	Total	MIn	ES E	C I A	TOTAL	GR.	GP	CR	CP
BSCC-1T	DSC-A1	DSC-A	70	30	100	40	60	15	75	A	8	3	24
BSCC-1P	Lab course DSC-A1	DSC-A			50	20	35		36	A	8	1	8
ZSCC-1T	DSC-B1	DSC-B	70	30	100	40	55	16	71	A	8	3	24
ZSCC-1P	Lab course of DSC-B1	DSC-B			50	20	40		40	A	8	1	8
CHSCC-1T	DSC-C1	DSC-C	70	30	100	40	65	18	83	A+	9	3	27
CHSCC-1P	Lab course DSC-C1	DSC-C			50	20	40		40	A	8	1	8
MBGEC-1T	GEC1		70	30	100	40	50	15	65	B+	7	3	21
MBGEC-1P	Lab course of GEC-1				50	20	39		39	A	8	1	8
EVSAEC1	AEC 1		35	15	50	20	31	8	39	A	8	2	16
MBSEC/VAC	SEC 1 /VAC		35	15	50	20	35	5	40	A	8	2	16

Total Marks in Semester						Out of xxx	xxx	SGPA-	x.xx
Odd Sem	Total	Obtained	Even Sem	Total	Obtained	Grand Total		CGPA-	-----
1st Sem	xxx	xxx	2nd Sem			Total	Out of	RESULT	
3rd Sem			4th Sem						
5th Sem			6th Sem			xxx	xxx	PASS	
7th Sem			8th Sem						

In words :

Out of xxx

Division:

Checker

Date -

CONTROLLER OF EXAM.
NAME OF HEI

PRINCIPAL
NAME OF HEI

Name of HEI
Instructions for Examinee

1. General Guidelines:

- a) Candidates should check thoroughly that the name, subject etc. are correctly entered in the Mark sheet/Grade Sheet, if there is any discrepancy, necessary corrections will be made in the Marksheet cum Grade sheet within 1 month from the date of result.
- b) The college administration will have full right to rectify any kind of human / technical error in the result of the examination. If the Mark sheet cum Grade sheet is issued to the ineligible candidate by mistake, then the college will have the right to cancel it.
- c) Making any sort of self- correction in original Marksheet cum Grade Sheet is punishable offence.
- d) SGPA and CGPA are computed only for the candidates who pass in all Courses of the program.
- e) The general guidelines shall change as per the orders/instructions received by the department of higher education from time to time in accordance with the ordinance of the University.

2. Examination and Evaluation

- a) The minimum percentage of marks to pass the program in each semester is **40%** in each course (including both CIA and ESE marks) as well as consolidated in semester.
- b) Semester examinations results shall have following categories:
 - i) **Passed:** Who have passed in all course of semester examination
 - ii) **Promoted:** Who have cleared minimum 50% Credits in one year including both semester.
 - iii) **Detained:** Those who have not promoted as per above provisions.
- c) ATKT examination of even semester shall be conducted along with even semesters; similarly ATKT examinations of odd semester shall be conducted along with odd semesters.
- d) There shall not be any provision for repeat or improvement of the program once student has cleared it.
- e) There shall not be any provision for revaluation. However retotalling is permissible as per the rule.

3. Conversion to percentage

The conversion formula for converting the CGPA to the corresponding percentage of marks will be as follows:

$$P (\text{Percentage}) = 10 \times \text{CGPA}$$

4. Calculation of SGPA and CGPA

$$\text{SGPA} = \sum (C_i \times G_i) / \sum (C_i)$$

Where, C_i is the number of credits of the i^{th} course and G_i is the grade point scored by the students in the i^{th} course.

$$\text{CGPA} = \sum (C_i \times S_i) / \sum (C_i)$$

Where, S_i is the SGPA of the i^{th} Semester and C_i is the total number of credits in that semester.

5. Award of Grade based on absolute marks on a 10 point scale.

Range of marks in %	Grade Point	Letter Grade	Grade
>91 to ≤ 100	10	O	Outstanding
>81 to ≤ 90	9	A+	Excellent
>71 to ≤ 80	8	A	Very Good
>61 to ≤ 70	7	B+	Good
>51 to ≤ 60	6	B	Above Average
>41 to ≤ 50	5	C	Average
=40	4	P	Pass
<40	0	F	Fail
Absent	0	Ab	Fail

6. Result:

A student who has passed in all the courses of each semester and obtained a CGPA of at least 4.0 shall be declared as **Passed**. The division shall be awarded after successful completion of each level of study according to the following criteria:

- i. First Division with distinction: $\text{CGPA} \geq 7.50$
- ii. First Division: $\text{CGPA} \geq 6.00$, but < 7.50
- iii. Second Division: $\text{CGPA} \geq 4.5$, but < 6.00
- iv. Third Division: $\text{CGPA} \geq 4.00$, but < 4.50

7. Abbreviations:

DSC: Discipline Specific Course	A: Absent
DSE: Discipline Specific Elective	GR: Grade
AEC: Ability Enhancement Course	CR: Credit
SEC: Skill Enhancement Course	GP: Grade Point
VAC: Value Addition Course	CP: Credit Point
GE: Generic Elective	Max: Maximum
SGPA: Semester Grade Point Average	Min: Minimum
CGPA: Cumulative Grade Point Average	C: Carry Marks
ATKT: Allowed to Keep Term	
CIA: Continuous Internal Assessment	
E S E: End Semester Examination	