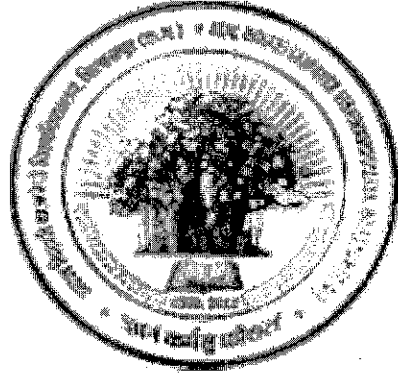


Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur (C.G.)



Scheme and Syllabus

Of

MSW III and IV Semester

Program Code: MSW125

Semester system for affiliated college

(As per LOCF and credit system)

W.E.F- 2024-2025

(As approved AC and EC meeting held on 16.08.2023 and 18.04.2023 respectively)



अटल बिहारी वाजपेयी विश्वविद्यालय, बिलासपुर (छ.ग.)

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Website : www.bilaspuruniversity.ac.in

Part A : Introduction			
Program: MSW- 125		Semester : III	Year: 2023-2024 w. e. f. : 2023-2024
1.	Course Code	MSW- 301	
2.	Course Title	Compulsory : Integrated Social Work Practice	
3.	Course Type	Theory	
4.	Pre-requisite (if any)		
5.	Course Learning Outcomes (CLO)	At the end of course, the students will be able to: <ul style="list-style-type: none">• After studying this course, student would be able to understand the basic concept of Integrated Social Work Practice.• Students will understand the Social work profession as a single change and as one in the team.• To develop insights into the origin and development of Ideologies and Approaches to integrated social work practice.• To develop Skills to understand contemporary reality in its historical context.• Students will be Understand the Professional social work, Models of Social Case Work Intervention, Process of integrated social work.	
6.	Credit Value	04	
7.	Total Marks	Internal Marks: 20 External Marks:80	Min Passing Marks : 36

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Part B : Content of the Course		
Total No. of Lectures – 60 hours		
Unit	Topics	Total Hours
I	Integrated Social Work Practice – Its concept, meaning & scope, Social work intervention with individuals, groups, family, communities & organizations.	12
II	Approaches : functional, behaviour modification and task centered. Psycho – analytical Approach, Problem – Solving Approach, Psycho – social Approach; Crisis Intervention; Team Work Approach;	12
III	Models of Social Case Work Intervention, system approach & environmental approach. Understanding of life sustaining elements in Social work and there interrelationship in a holistic framework.	12
IV	Process of integrated social work: initial contact, collecting data, assessment, negotiation of contact, problem solving termination and evaluation, (contact phase, contract phase and ending phase.)	12
V	Social work profession as a single change and as one in the team (inter – professional and intra – professional team work). Integrated Social Work Practice – Micro, Mezzo and Macro level.	12

Part C- Learning Resource	
Text Books, Reference Books, E- Resources	
Reference Books: <ol style="list-style-type: none">1. Pandey, Tejaskar&Pandey, Ojaskar (2015) – Social Work, Bharat Book Center.2. Desai, S.B. & Joshi, Bharti. (2012) – Integrated social work practice, Alfa publications.3. Dilshad, Mohd. (2011) – Integrated social work practice, annol Publications.4. Tanksale, Dr. Prajakta (2010) – Integrated social work practice, MangeshPrakashan.	
E- Resources: <ol style="list-style-type: none">1. http://ignou.ac.in/ignou/aboutignou/school/sosw/programmes/detail/202/index.php?q=course_detailpage/4342. http://www.ignou.ac.in/ignou/aboutignou/school/sosw/programmes/detail/202/index.php?q=coursedetailpage/4423. https://www.socialworkin.com/2020/07/Models-Social-Case-Work.html	



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Website : www.bilaspuruniversity.ac.in

Part A : Introduction			
Program: MSW- 125	Semester : III	Year: 2023-2024	w. e. f. : 2023-2024
1.	Course Code	MSW- 302	
2.	Course Title	Compulsory : Social Development	
3.	Course Type	Theory	
4.	Pre-requisite (if any)		
5.	Course Learning Outcomes (CLO)	At the end of course, the students will be able to: <ul style="list-style-type: none">• After studying this course, student would be able to understand the and social development.• This course provides students to the basic and conceptual knowledge about the Psychological and political factors of social development.• Ability to grasp the contemporary issues and challenges centered on the ideas and practice of development.• This course teaches the student about gandhian, Tagore, Vinoba, Nehru and Jai prakash view of development.• Develop knowledge of the specific programmes formulated by Gandhi for rural reconstruction and the development of the weaker sections of society, with the focus on strategies and skills.	
6.	Credit Value	04	
7.	Total Marks	Internal Marks: 20 External Marks:80	Min Passing Marks : 36

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अटल बिहारी वाजपेयी विश्वविद्यालय, बिलासपुर (छ.ग.)

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Part B : Content of the Course		
Total No. of Lectures – 60 hours		
Unit	Topics	Total Hours
I	Social Development: Definition of development and social development, current debates on development, goals of development, indicators of development, sustainability of development; characteristics of developing society; interdependence between social development and economic development; stages of development in India after independence.	12
II	Factors of development: Psychological factors – attitudes, stereotypes, leadership, public opinion and communication; Economic factors- capital formation, foreign capital, technology, interdependence between agriculture and industry; Cultural factors – values, cultural diversities, traditional ethos, modernization, secularization and sanskritization.	12
III	Political factors – constitution, directive principles of state policy, fundamental rights, political parties, government policy and social legislation, Demographic factors.	12
IV	Rural Development; Agrarian and land reform, green revolutions; Industrial Development, industrialization and urban development; Non – Governmental organizations and developmental programs; Place of social welfare services in socio – economic development; Use of economic indices to measure social welfare programs; need for developing social indicators and indices; Role of international organizations in socio-economic development	12
V	Approaches to development : Unified, basic needs and holistic approaches; socialistic, capitalistic and mixed economy approaches; Gandhi, Tagore, Vinoba, Nehru and jai Prakash's view of development; Professional Approach to social development.	12

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Website : www.bilaspuruniversity.ac.in

Part C- Learning Resource

Text Books, Reference Books, E- Resources

Reference Books:

1. Pandey, Tejeskar & Pandey, Baleshwar (2021) – Social Development and Social Work, Rawat publication.
2. Gupta, Pro. M. L. & Sharma, Dr. D.D. & Beniwal, Dr. Anju – Social problem & Social Development in India, Sahityabhawan publication.
3. Madan, Dr. G.R. (2012) – Sociology of change and development, vivek prakashan.

E- Resources:

4. <https://guide2socialwork.com/social-development-definitions/>
5. <https://egyankosh.ac.in/bitstream/123456789/26003/1/Unit-2.pdf>
6. <https://sds.aud.ac.in/course/indian-development-thoughts-debates-and-experience>
7. https://www.govtgirlsekbilpur.com/Study_Materials/Geography/SEM4_GEOG_HONS_CC9_TO_PIC%206_Indicators%20of%20Development.pdf
8. <https://education.nationalgeographic.org/resource/sustainable-development-goals/>
9. <https://www.geeksforgeeks.org/sustainability-of-development/>
10. <https://www.drishtiiias.com/to-the-points/Paper2/directive-principles-of-state-policy-dpsp>
11. <https://unacademy.com/content/karnataka-psc/study-material/polity/fundamental-rights-and-duties-in-the-indian-constitution/>
12. <https://powermin.gov.in/en/content/new-government-policies-and-programmes>

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19.07.2023



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Website : www.bilaspuruniversity.ac.in

Part A : Introduction			
Program: MSW- 125	Semester : III	Year: 2023-2024	w. e. f. : 2023-2024
1.	Course Code	MSW- 303	
2.	Course Title	Elective : Urban Community Planning & Development	
3.	Course Type	Theory	
4.	Pre-requisite (if any)		
5.	Course Learning Outcomes (CLO)	At the end of course, the students will be able to: <ul style="list-style-type: none">• Student will be able to understand the Historical Background of Urban Community Planning & Development.• Student will aware with rural development programs.• Student will understand development planning of rural community.• After studying this course Student will be able to understand the Major agencies of urban development, Development Policies and Programs in India.• To develop skills of how to improve urban community.	
6.	Credit Value	04	
7.	Total Marks	Internal Marks: 20 External Marks:80	Min Passing Marks : 36

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19.07.2023



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Part B : Content of the Course		
Total No. of Lectures – 60 hours		
Unit	Topics	Total Hours
I	Urban Community Development; Historical Background; Importance of Urban Community Planning and Community Participation – Their Importance; Steps Required; Role of Social Worker in Urban Community Development.	12
II	Major agencies of urban development; urban community development project, HUDCO, DUDA, SUDA Slum Clearance Board, Housing Board, and Urban Development Corporation banks, industries, cooperatives, voluntary agencies; problems of coordination of these agencies for effective Urban development .	12
III	Civil society in urban development – agency level and people’s level; urban local self government: nagar nigam, nagar mahapalika, nagar palika, town area. Notified area, cantonment board – concept, structure, functions and responsibilities;	12
IV	Legislation relating to urban land (ceiling and regulation) National policy of urbanization and housing; Development Policies and Programs in India.	12
V	74 th Constitutional amendment Act and the Role of Urban Local Bodies; Functions of Government and Non Government Bodies; Role of Voluntary Agencies in Urban Development.	12

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Website : www.bilaspuruniversity.ac.in

Part C- Learning Resource

Text Books, Reference Books, E- Resources

Reference Books:

1. Jain, Shashi K. (1998) - Urban Sociology, Research Publication, new Delhi.
2. Agrawal, Dr. Amit (2017) – Urban Sociology in India, Vivek Prakashan.
3. Singh Dr. V.N. & Singh Janmejay (2006) – Urban Sociology, Vivek Prakashan.
4. Mahajan, Dr. Sanjeev (2012) – Urban Society in India, Arjune publication.
5. Bose, A. (1978) – Studies in India, Urbanization (1901-1971) Tara McGraw Hill
6. Gold Harry (1982) – Sociology of Urban Life. Prentice Hill, Englewood.
7. Collin worth, J.B. (1972) – problems of Urban Society volume II George and Unwind Ltd.
8. Bhardwaj. R.K. (1974) – Urban Development in India, National Publishing House.
9. Ronan Paddison (2001) – Hand Book Of Urban Societies, Sage India.

E- Resources

1. <https://frontdesk.co.in/forum/Thread-Role-of-organizations-involved-in-urban-development?pid=2573>
2. <https://mis.alagappauniversity.ac.in/siteAdmin/dde-admin/uploads/4/PG M.A. sociology 34943%20A%20-%20URBAN%20COMMUNITY%20DEVELOPMENT.pdf>
3. <https://www.britannica.com/topic/urban-planning>
4. <https://timesproperty.com/news/post/urban-land-ceiling-and-regulation-act-blid2331>
5. <https://planningtank.com/urbanisation/national-urbanisation-policy-india>
6. <https://egyankosh.ac.in/bitstream/123456789/9889/1/Unit-13.pdf>
7. <https://unacademy.com/content/upsc/study-material/polity/all-about-74th-amendment-act/>
8. <https://www.studyiq.com/articles/urban-local-bodies/>
9. <https://www.geeksforgeeks.org/urban-local-bodies-in-india/>

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Website : www.bilaspuruniversity.ac.in

Part A : Introduction			
Program: MSW- 125	Semester : III	Year: 2023-2024	w. e. f. : 2023-2024
1.	Course Code	MSW- 304	
2.	Course Title	Elective : Rural Community Planning & Development	
3.	Course Type	Theory	
4.	Pre-requisite (if any)		
5.	Course Learning Outcomes (CLO)	At the end of course, the students will be able to: <ul style="list-style-type: none">• To make the students job ready and enhance their employability.• To enhance critical thinking by making them participate in social activities and imbibe human values among them.• To encourage the students to participate in research at different levels through projects, interviews, surveys and field visits.• After studying this course, student would be able to understand the concept of rural community, rural society, and Major issues of rural community in India etc.• This course also offers employment opportunities to the learners in the NGOs and Research institutes.	
6.	Credit Value	04	
7.	Total Marks	Internal Marks: 20 External Marks:80	Min Passing Marks : 36

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Website : www.bilaspuruniversity.ac.in

Part B : Content of the Course		
Total No. of Lectures – 60 hours		
Unit	Topics	Total Hours
I	Rural Community; Concept and Characteristics. Dynamics of Rural society: Caste, Class and Gender Relations; Major issues of rural community in India: Structural Inequality, Rural Poverty, Livelihood and Food Insecurity, Indebtedness, Lack of Basic Services, land Ownership and Land Alienation.	12
II	Rural community Development : Concepts, Objectives and Scope, Models and Approaches to Rural Community Development . Application of social work methods in rural development: Community Based Organization (CBOs) and their roles in empowering the rural community.	12
III	Role of NGO's in rural development, Cooperative and Cooperation in rural India Programs. Five year plan and Rural Community Development: Programs and policies. Application of Participatory Rural Appraisal, PRA.	12
IV	Concept of Democratic Decentralization, Panchayati Raj Institutions (PRI) in India. Administrative pattern of community development and Panchayati Raj system at local, block and district level.	12
V	Rural Development Agencies: National Institute for Rural Development (NIRD), National Bank for Agriculture and Rural Development (NABARD) Regional Rural Bank (PRB). E- Governance in Rural Development.	12

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Website: www.bilaspuruniversity.ac.in

Part C- Learning Resource

Text Books, Reference Books, E- Resources

Reference Books:

1. Jain, K. Shashi (1987) - Rural Sociology, research publication.
2. Agrawal, Dr. G.K. & Pandey, Dr. S.S. (1999) - Rural Sociology, Sahitya bhavan Publication.
3. Singh, Dr. V.N. & Singh Dr. Janmejy (2017) – Rural Sociology, Vivek prakashan.
4. Desai, A.R. (1977) – Rural Sociology in India, Popular Prakashan (Mumbai)
5. Dhanagare, D.M. (1988) – Peasant movement in India. OUP New Delhi.
6. Andre Betaille (1974) – 6 Essays in comparative Sociology Oxford, New Delhi.
7. Joshi, P.C. (1976) – Land Reforms in India alive, New Delhi.
8. Thorner D. (1956) – The Agrarian prospects in India, University Press, New Delhi.

E- Resources:

1. <https://social-work.in/gramin-samuday/>
2. <https://www.drishtiiias.com/hindi/national-organization/national-bank-for-agriculture-and-rural-development>
3. <https://testbook.com/blog/hi/functions-of-nabard/>
4. <https://www.nirdpr.org.in/hindi/index.aspx>
5. [https://www.drishtiiias.com/hindi/national-organization/panchayati-raj-i-institution-pri#:~:text=%E0%A4%AA%E0%A4%82%A4%9A%E0%A4%BE%E0%A4%AF%E0%A4%E0%A5%80%20%E0%A4%B8%E0%A4%BE%E0%A4%9C%20%E0%A4%B8%E0%A4%82%E0%A4%B8%E0%A5%8D%E0%A4%A5%E0%A4%BE%E0%A4%A8%20\(panchayati%20Raj,government\)%20%E0%A4%95%E0%A5%80%20%E0%A4%8F%E0%A4%95%20%E0%A4%E0%A5%8d%E0%A4%B0%E0%A4%A3%E0%A4%BE%E0%A4%B2%E0%A5%80%20%E0%A4%B9%E0%A5%88%E0%A5%A4](https://www.drishtiiias.com/hindi/national-organization/panchayati-raj-i-institution-pri#:~:text=%E0%A4%AA%E0%A4%82%A4%9A%E0%A4%BE%E0%A4%AF%E0%A4%E0%A5%80%20%E0%A4%B8%E0%A4%BE%E0%A4%9C%20%E0%A4%B8%E0%A4%82%E0%A4%B8%E0%A5%8D%E0%A4%A5%E0%A4%BE%E0%A4%A8%20(panchayati%20Raj,government)%20%E0%A4%95%E0%A5%80%20%E0%A4%8F%E0%A4%95%20%E0%A4%E0%A5%8d%E0%A4%B0%E0%A4%A3%E0%A4%BE%E0%A4%B2%E0%A5%80%20%E0%A4%B9%E0%A5%88%E0%A5%A4)
6. <https://www.drishtiiias.com/hindi/daily-updates/daily-news-analysis/regional-rural-banks>
7. <https://forest.rajasthan.gov.in/content/dam/raj/forest/forestdepartment/pdfs/public%20Information/orders%20&%20Circulars/Micro-Planning%20Preparation%20through%20PRA.pdf>
8. <https://www.mpgkpdf.com/2021/08/basic-features-of-community-based.html>

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19.07.2023



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Website : www.bilaspuruniversity.ac.in

Part A : Introduction			
Program: MSW- 125		Semester : III	Year: 2023-2024 w. e. f. : 2023-2024
1.	Course Code	MSW- 303	
2.	Course Title	Elective : Indian labour problem and legislation	
3.	Course Type	Theory	
4.	Pre-requisite (if any)		
5.	Course Learning Outcomes (CLO)	At the end of course, the students will be able to: <ul style="list-style-type: none">• After studying this course, student would be able to understand the Indian labour problem and legislation.• 'Study of Industry & labour is regarded' as a gateway to Understand.• Student can get the knowledge of all Industrial act's and Legislation.• Student can learn and aware about Problems of unorganized labour, bonded labour and child labour.• This course also offers employment opportunities to the learners in the plant , Industry and Research institutes	
6.	Credit Value	04	
7.	Total Marks	Internal Marks: 20 External Marks:80	Min Passing Marks : 36

Dr. Tara Sharma

19.07.2023



अटल बिहारी वाजपेयी विश्वविद्यालय, बिलासपुर (छ.ग.)

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Website: www.bilaspuruniversity.ac.in

Part B : Content of the Course		
Total No. of Lectures – 60 hours		
Unit	Topics	Total Hours
I	Emergence of industrial working class and its characteristics; labour market – demand and supply, automation and problems in employment; wage determination, minimum, fair and living wages, wage differentials; absenteeism and job turnover; problem of job commitment; housing problems, indebtedness; alcoholism; industrial health, disease and accidents; condition of work and problem of social security.	12
II	Problems of unorganized labour, bonded labour and child labour; Labour welfare meaning, welfare work by state, employers and trade unions; statutory regulation- canteen, creche, safety, etc. their organization and management; non- statutory welfare services – transport, education etc; benefits scholarships, travel allowance, discount on products, share in industry, encashment of leave, advances (loans), long service awards; labour welfare officer – duties, role and status; labour cooperatives.	12
III	Labour Legislation; Needs, scope, Nature and Principles; Indian Constitution and Labour; The Factories Act, 1948: The Industrial Disputes Act, 1947: Definition; Authorities; Powers and Duties; Procedure; Strike and Lockouts; Lay-off and Retrenchment. The Trade Unions Act, 1926: Registration Process; Rights and liabilities of Registered Trade Unions. Industrial Employment (Standing Orders) Act, 1946: Salient Features. The contract Labour (Regulation and Abolition) Act, 1970: Salient Features.	12
IV	Social security: Concept; historical development in India; worker's education. scope and Types. The Workmen's Compensation Act, 1923: Interpretation, Provisions Related to Compensation and Commissioner. The Employees State Insurance Act, 1948: Authorities, Contributions and Benefits. The Maternity Benefits Act, 1961: Salient Features.	12
V	Wages and Perks: Concept of Bonus, Gratuity and Provident fund; The minimum wages Act, 1948- Salient features. The Payments of Wages Act, 1936- Definition, deductions and Penalty.	12

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19.07.2023



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Website : www.bhbspuruniversity.ac.in

Part C- Learning Resource

Text Books, Reference Books, E- Resources

Reference Books:

1. Appletan, J.D.S. (1975) – Labour Economics, London: M & E Handbook.
2. Bhagoliwal, T.N. – Economics of Labour & Industrial Relations, Agra: Sahitya Sadan.
3. Birg Ivan (1970) – Industrial Sociology, N.J: Prentice Hall Inc.
4. Datar, B.N.(1968) – Labour Economics, Bombay: Allied Publishers.
5. Hallen, G.C. (1967) – Dynamics of Social Security, Meerut: Rastogi Publications.
6. Jois, P.V.(1981) – Labour Welfare, Bombay: Somaya Publications Pvt. Ltd.
7. Mehrotra, S.N. (1982) – Labour Problem in India, New Delhi: S. Chand & Co.
8. Puniker, S.D. & Others (1978) – Labour Welfar, Trade Unions and Industrial Relations, Bombay: Himalaya Publishing House.
9. Saxena, R.C.(1982) – Labour Problems and Social Welfare, Merrut: K.Nath & Co.
10. Ramaswami, E.A. & Ramaswami, U.M.A. (1982) – Industry and Labour: An Introduction, Delhi Oxford University Press.

E- Resources

1. https://iddashboard.legislative.gov.in/sites/default/files/H192616_0.pdf
2. <https://www.drishtias.com/hindi/burning-issues-of-the-month/lack-of-social-security-in-the-unorganized-sector>
3. <https://samadhan.labour.gov.in/whatsnew/THE%20INDUSTRIAL%20DISPUTES%20ACT,1947%20Hindi.pdf>
4. <https://translate.google.com/translate?u=https://www.investopedia.com/terms/l/labor-market.asp&hl=hi&sl=en&tl=hi&client=srp&prev=search>
5. <https://blog.ipleaders.in/labour-legislation/>
6. <https://translate.google.com/translate?u=https://www.toppr.com/guides/legal-aptitude/labour-laws/labour-laws-and-constitution-of-india/&hl=hi&sl=en&tl=hi&client=srp&prev=search>
7. [https://labour.gov.in/sites/default/files/the contract labour regulation and abolition act 1970.pdf](https://labour.gov.in/sites/default/files/the%20contract%20labour%20regulation%20and%20abolition%20act%201970.pdf)
8. <https://iddashboard.legislative.gov.in/sites/default/files/H192308.pdf>
9. <http://establishmentrule.blogspot.com/2019/09/1936.html#:~:text=%E0%A4%87%E0%A4%B8%20%E0%A4%95%E0%A4%BE%E0%A4%A8%E0%A5%82%E0%A4%A8%20%E0%A4%95%E0%A5%87%20%E0%A4%85%E0%A4%A8%E0%A5%81%E0%A4%B8%E0%A4%BE%E0%A4%B0%2010.%E0%A4%B5%E0%A4%B8%E0%A5%82%E0%A4%B2%20%E0%A4%95%E0%A4%BF%E0%A4%AF%E0%A4%BE%20%E0%A4%9C%E0%A4%BE%20%E0%A4%B8%E0%A4%95%E0%A4%A4%E0%A4%BE%20%E0%A4%B9%E0%A5%88%E0%A5%A4>
10. [https://labour.gov.in/sites/default/files/the maternity benefit act 1961.pdf](https://labour.gov.in/sites/default/files/the%20maternity%20benefit%20act%201961.pdf)



अटल बिहारी वाजपेयी विश्वविद्यालय, बिलासपुर (छ.ग.)

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Website : www.bilaspuruniversity.ac.in

Part A : Introduction			
Program: MSW- 125		Semester : III	Year: 2023-2024 w.e. f. : 2023-2024
1.	Course Code	MSW- 304	
2.	Course Title	Elective : Human resource management & H.R.D. Practice	
3.	Course Type	Theory	
4.	Pre-requisite (if any)		
5.	Course Learning Outcomes (CLO)	At the end of course, the students will be able to: <ul style="list-style-type: none">• After studying this course, student would be able to understand the Human resource management & H.R.D. Practice.• To enhance critical thinking by making them participate in social activities and imbibe human values among them.• Student can get the knowledge of all Human resource management & H.R.D. Practice.• Student can learn and aware about human resource planning, functions of personnel management, maintaining discipline etc.• This course also offers employment opportunities to the learners in the plant, Industry and Research institutes.	
6.	Credit Value	04	
7.	Total Marks	Internal Marks: 20 External Marks:80	Min Passing Marks : 36

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Part B : Content of the Course		
Total No. of Lectures – 60 hours		
Unit	Topics	Total Hours
I	Concept and perspectives on human resource Management, nature, feature, objective, scope, challenges of human resource Management.	12
II	Corporate and perspective on Human resource planning, HR policy	12
III	Functions of personnel management: recruitment and selection – application blank, psychological test and interview's; promotion, demotion, transfer and termination; grievances and their redressal;	12
IV	Maintaining discipline, disciplinary, procedure, positive aspect of discipline; domestic enquiry, discharge and dismissal, resignation, retirement; Performance appraisal, Management by objective.	12
V	Job analysis, job description, job specification, selection, induction and placement; Training & Development: establishment of training needs strategies, training inputs, evaluation of training needs, training methodology;	12

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Website : www.bilaspuruniversity.ac.in

Part C- Learning Resource

Text Books, Reference Books, E- Resources

Reference Books:

1. Pandey, Baleshwar (2014) – Labour welfare and industrial relations, rawat publications.
2. Prakash, Chandra (2012) – fundamentals of human resource management, rawat publication.
3. Sharma, R.B.S. and Singh, Atul pratap, - human resource development and management of framework, new royal book com.
4. Chaturvei, C. L. – human resource management, shri mahaveer book's depot (publishers).
5. Baghel, Dr. D. S. (2017) – industrial sociology, vivek prakashan.

E- Resources :

1. https://mdu.ac.in/UpFiles/UpPdfFiles/2020/Jan/B.Com%20II_HRM.pdf
2. [https://gyanforever.com/personnel-administration-functions-training-hindi/#:~:text=%E0%A4%94%E0%A4%B0%20%E0%A4%AA%E0%A4%A2%E0%A4%BC%E0%A5%87%E0%A4%82%20%E2%80%93-%E0%A4%95%E0%A4%BE%E0%A4%B0%E0%A5%8D%E0%A4%AE%E0%A4%BF%E0%A4%95%20%E0%A4%AA%E0%A5%8D%E0%A4%B0%E0%A4%B6%E0%A4%BE%E0%A4%B8%E0%A4%A8%20%E0%A4%95%E0%A5%87%20%E0%A4%95%E0%A4%BE%E0%A4%B0%E0%A5%8D%E0%A4%AF%20\(%20Personnel%20Administration%20Functions%20in%20Hindi%20\),%E0%A4%A4%E0%A4%A5%E0%A4%BE%20%E0%A4%AC%E0%A4%9C%E0%A4%9F%20%E0%A4%AC%E0%A4%A8%E0%A4%BE%E0%A4%A8%E0%A4%BE%20\(%20Budgeting%20\)%20%E0%A5%A4](https://gyanforever.com/personnel-administration-functions-training-hindi/#:~:text=%E0%A4%94%E0%A4%B0%20%E0%A4%AA%E0%A4%A2%E0%A4%BC%E0%A5%87%E0%A4%82%20%E2%80%93-%E0%A4%95%E0%A4%BE%E0%A4%B0%E0%A5%8D%E0%A4%AE%E0%A4%BF%E0%A4%95%20%E0%A4%AA%E0%A5%8D%E0%A4%B0%E0%A4%B6%E0%A4%BE%E0%A4%B8%E0%A4%A8%20%E0%A4%95%E0%A5%87%20%E0%A4%95%E0%A4%BE%E0%A4%B0%E0%A5%8D%E0%A4%AF%20(%20Personnel%20Administration%20Functions%20in%20Hindi%20),%E0%A4%A4%E0%A4%A5%E0%A4%BE%20%E0%A4%AC%E0%A4%9C%E0%A4%9F%20%E0%A4%AC%E0%A4%A8%E0%A4%BE%E0%A4%A8%E0%A4%BE%20(%20Budgeting%20)%20%E0%A5%A4)
3. <https://geektonight.medium.com/what-is-human-resource-management-hrm-nature-scope-objectives-33ee78b5acbf>
4. <https://www.edureka.co/blog/nature-of-human-resource-management/>
5. <https://www.yourarticlelibrary.com/hrm/human-resource-management-meaning-objectives-scope-and-functions/35229>
6. <https://www.techtarget.com/searchhrsoftware/definition/human-resource-management-HRM>
7. <https://www.indeed.com/career-advice/career-development/hr-policies>
8. <https://www.keka.com/human-resource-planning#:~:text=Human%20resource%20planning%20ensures%20there,without%20unnecessary%20costs%20or%20gaps.>

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Website : www.bilaspuruniversity.ac.in

Part A : Introduction			
Program: MSW- 125		Semester : III	Year: 2023-2024 w. e. f. : 2023-2024
1.	Course Code	MSW- 305	
2.	Course Title	Compulsory : Study tours & Concurred field work	
3.	Course Type	Practical	
4.	Pre-requisite (if any)		
5.	Course Learning Outcomes (CLO)	At the end of course, the students will be able to: <ul style="list-style-type: none">• Field work & Study tours offer a unique learning experience that combines education, travel and cultural immersion, providing a more effective approach to learning than traditional classroom training.• The Student will know about the working methods of industries and NGO's. Student will develop the skills of how to act in the real work area.• To continue practicing the methods of working with individuals and groups.• To identify and utilize human, material and financial resources• To develop process – oriented skills of working with individuals, families and groups with special reference to social support system.	
6.	Credit Value	04	
7.	Total Marks	Internal Marks: 25+25 = 50 External Marks: 25+25 = 50	Min Passing Marks : 40

Part B : Content of the Course	
Topics	Description
Study tours	As per requirement
Concurred field work	A Student required to spend a minimum of 6-8 hour per week for field work.

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Part A : Introduction			
Program: MSW- 125		Semester : IV	Year: 2023-2024 w. e. f. : 2023-2024
1.	Course Code	MSW- 401	
2.	Course Title	Compulsory : Counseling & Social work practice	
3.	Course Type	Theory	
4.	Pre-requisite (if any)		
5.	Course Learning Outcomes (CLO)	At the end of course, the students will be able to: <ul style="list-style-type: none">• Understands and identifies simple intervention strategies in relation to the problematic situation.• Understands and responds to problems of individuals, families and group. Able to develop working relationship with the agency, client system, staff, colleagues and others in the field.• By the end of the semester, is able to develop expertise in a specific area & mobilize/ resources required in the problem solving process.• Writes recordings which are process oriented and reflective, with analysis in relation/ and indicates ability to relate theory to practice.• Able to suggest appropriate strategies/ plan for intervention.	
6.	Credit Value	04	
7.	Total Marks	Internal Marks: 20 External Marks:80	Min Passing Marks : 36

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Website : www.bilsapuruniversity.ac.in

Part B : Content of the Course		
Total No. of Lectures – 60 hours		
Unit	Topics	Total Hours
I	Counseling- meaning, definition, goals and objectives; counseling process; stages of counseling; counseling situations: development, preventive, facilitative, crisis; general factors and their influences on counseling processes; basic principles of counseling.	12
II	Individual Counseling: client as a person (client system as a unit), voluntary and non- voluntary, expectations, behavior, communication- verbal and non-verbal; couple and family counseling: process, advantages;	12
III	Counseling for groups; process, advantage and disadvantages; crisis counseling with bereavement effecting communities;	12
IV	Approaches to counseling: person centered, rational emotive, transactional analysis, behavioral approaches, Gestalt, Existential approach, Egan's three stage models, Eclectic model.	12
V	Techniques of counseling: initiating contact, intake, rapport, establishing structure, interaction, attending behaviour, observation, responding, rating and its interpretation: Counseling in social work practice; social worker a counselor.	12

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Website : www.bilaspuruniversity.ac.in

Part C- Learning Resource

Text Books, Reference Books, E- Resources

Reference Books:

1. Gladding, Samuel T (2018) – counseling a comprehensive profession, pearson education publication.
2. Bansal Rajcev – counseling psychology, SBPD publications.
3. Rai Amarnath & Asthana Madhu (2017)– Guidance and Counseling (concepts, areas and Approaches), Motilal Banarsi Dass publication.
4. Rai Amarnath & Asthana Madhu (2010)– Modern Counseling Psychology, Motilal Banarsi Dass publication.

E- Resources :

1. <https://www.egyankosh.ac.in/bitstream/123456789/77461/1/Unit-1.pdf>
2. <https://positivepsychology.com/counseling-process/>
3. <https://www.psychologytoday.com/intl/basics/therapy/what-is-group-counseling>
4. <https://onlinecounselingprograms.com/become-a-counselor/resources/counseling-skills-techniques/>
5. <https://positivepsychology.com/popular-counseling-approaches/>
6. <https://www.medicalnewstoday.com/articles/family-counseling>
7. <https://egyankosh.ac.in/bitstream/123456789/46268/1/Unit-8.pdf>
8. <https://ajcasemanagement.com/person-centred-care-principles-definitions-examples/>

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Website : www.bilaspuruniversity.ac.in

Part A : Introduction			
Program: MSW- 125		Semester : IV	Year: 2023-2024 w. e. f. : 2023-2024
1.	Course Code	MSW- 402	
2.	Course Title	Compulsory : Legal system in India	
3.	Course Type	Theory	
4.	Pre-requisite (if any)		
5.	Course Learning Outcomes (CLO)	At the end of course, the students will be able to: <ul style="list-style-type: none">• After studying this course, student would be able to understand the Legal system in India .• To gain knowledge about major theories of crime.• To understand process and the mechanism of social control and to practice correctional social work in different institutional and non institutional settings.• By the end of the semester, is able to develop expertise in a specific area & mobilize/ resources required in the problem solving process.• This course also offers employment opportunities to the learners.	
6.	Credit Value	04	
7.	Total Marks	Internal Marks: 20 External Marks:80	Min Passing Marks : 36

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Website: www.bilaspuruniversity.ac.in

Part B : Content of the Course		
Total No. of Lectures – 60 hours		
Unit	Topics	Total Hours
I	Right- Concept of right, Fundamental rights, civil right, rights of children, woman and ST (Scheduled tribe) & SC (Scheduled Caste),.	12
II	Dynamic of deviant behavior – its forms, truancy, vagrancy, delinquency, sex-delinquency, whit-crimes etc. Patterns of deviant behaviour. Crime – Meaning, definition, Theories or Schools of Crime,	12
III	Perspective on Crime Causation – General Causes or Factor of crime, Causes of crime in India, Function of India – The police, Prosecution judiciary and correctional setting's (process, function) special explanation about juvenile aid, woman crime case.	12
IV	Old Penology, types of Punishment. Correctional settings / institution's (open prison, model prison and other experiments) Differences between probation and parole.	12
V	Types and settings of judicial administration. New right of public – RTI (right to information), PIL (public interest litigation and legal aid to marginalized.	12

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Website : www.bilaspuruniversity.ac.in

Part C- Learning Resource

Text Books, Reference Books, E- Resources

Text Books:

1. Singh, Sashi Bhushan (2012) – Criminology, Arjun Publishing House new Delhi.
2. Sharma, Narendra kumar (2011) – Criminology, Omega Publications.
3. Lawaniya, Dr. M.M. & Jain, Shashi K. (2016) – Criminology, Research Publication.
4. Paranjpe, Dr. N.V. (1984) – Social Criminology, Madhyapradesh Hindi granth acadmi.
5. Mahajan, Dr. Dharmveer & Mahajan, Dr. Kamlesh (2007) – Criminology, Vivek Publication.
6. Mahajan, Dr. Dharmveer & Mahajan, Dr. Kamlesh (2007)- Crime and Society, Vivek Publication.
7. Aahuja, Ram & Aahuja Mukesh (1998) – Critical Criminology, Ravat Publication.
8. Baghel, Dr. D. S. (2008) – Criminology, Vivek Prakashan.

Reference Books:

1. Bedi, Kiran, 1998 It is always possible, New Delhi, Sterling Publication put. Ltd.
2. Gill S.S. 1998 The Pathology of corruption, New Delhi : Harper Collins Publishers (India)
3. Makkes S.P. Singh and Paul Friday 1993 Global Perspective in Criminology Jalandhar: ABC Publications.
4. Ministry of Home affairs: 1998. Crime in India, New Delhi: Government of india.
5. Shankar Das, Rani Dhavan, 2000 Publications.
6. D. S. Bangal and Kiran Baghal : Vivek Prakashan New Delhi.

E- Resources :

1. <https://testbook.com/key-differences/difference-between-probation-and-parole>
2. <https://library.law.howard.edu/civilrightshistory#:~:text=Civil%20Rights%20versus%20Human%20Rights,of%20a%20certain%20political%20state.>
3. <https://www.linkedin.com/pulse/rights-meaning-theories-different-kinds-concept->
4. <https://byjus.com/free-ias-prep/fundamental-rights/>
5. <https://legallaffairs.gov.in/sites/default/files/chapter%203.pdf>
6. <https://www.smilefoundationindia.org/child-rights/>
7. <https://www.globalfundforwomen.org/womens-human-rights/>
8. <https://nhrc.nic.in/sites/default/files/Civil%20Rights.pdf>
9. <https://www.investopedia.com/terms/w/white-collar-crime.asp>
10. <https://corporaterefinanceinstitute.com/resources/esg/white-collar-crime/>
11. <https://blog.ipleaders.in/theories-causation-crime/>
12. <https://www.legalserviceindia.com/legal/article-13008-open-jails.html>

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Website : www.bilaspuruniversity.ac.in

Part A : Introduction			
Program: MSW- 125	Semester : IV	Year: 2023-2024	w. e. f. : 2023-2024
1.	Course Code	MSW- 403	
2.	Course Title	Elective : Tribal community planning & development	
3.	Course Type	Theory	
4.	Pre-requisite (if any)		
5.	Course Learning Outcomes (CLO)	At the end of course, the students will be able to: <ul style="list-style-type: none">• Students are developed an understanding of how to work with tribal communities.• To develop adequate skills to prepare and implement integrated development plan & projects for tribal communities.• To develop understanding of good governance in the fields of tribal development.• To develop student as competent change social worker in the field of tribal development.• To develop Skills for tribal development.	
6.	Credit Value	04	
7.	Total Marks	Internal Marks: 20 External Marks:80	Min Passing Marks : 36

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Website : www.bilaspuruniversity.ac.in

Part B : Content of the Course		
Total No. of Lectures – 60 hours		
Unit	Topics	Total Hours
I	Tribes: Concept and Characteristics of tribes – History of Indian Tribes; Tribes in India. Tribal Social Structure; Socio – Economic conditions; Cultural and Religious Aspects; Status of Women and Children; Marriage: Polygamy, Polyandry and Dormitory Marriage Tribal Leadership.	12
II	Problems of Tribes: Poverty, Literacy, Exploitation, Atrocities on Tribes – Tribal resettlement and Rehabilitation and its related issues; social Problems – social exploitation, migration, education, dropouts,	12
III	Health Problems: Malnutrition, Sickle cell disease, Skin disease, Anaemia, Goitre, Traditional Health services, drinking water and health, sanitation problem, Economic Problems: Automation, Modern life, Impact of Media, Land, Alienation.	12
IV	Challenges in relation to agriculture, employment, Misappropriation, displacement. Political Problems, Infrastructural Problems – Transport, Communication, Recreational. Women's Problems; Status of women in tribal community, workload and impact on health, educational status, illiteracy, adjustment, malnutrition, early marriage. Challenges related to physical and mental health, Psychological disorders.	12
V	Tribal Development Administration: Administrative structure at Central, State and District Level – Hill Development Councils – Role of Tribal Development Agencies – Constitutional Provision for the protection of tribes. Role of NGO's, Tribal development policies and plans in India. Role of Social Workers in Tribal Development. The 73 rd and 74 th Constitutional amendment: Panchayati Raj and New Political Structure	12

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Website : www.bilaspuruniversity.ac.in

Part C- Learning Resource

Text Books, Reference Books, E- Resources

Reference Books:

1. Mahajan, Dr. dharmveer and Mahajan, Dr. kamlesh(2007) – sociology of tribal society, vivek prakashan.
2. Munda, Dr. Satyanarayan (2009) – exploitation of tribes, K.K. Publications.
3. Dr. Anjubala,(2000) - political culture of tribes, university publication.

E- Resources :

1. <https://www.cgpsc.info/panchayati-raj.html/>
2. <https://www.igntu.ac.in/eContent/IGNTU-eContent-590220362838-MSW-2-AjeetKumarPankaj-TribesinIndia-1,2.pdf>
3. <https://www.exoticindiaart.com/book/details/history-origin-of-indian-tribes-uar205/>
4. <https://egyankosh.ac.in/bitstream/123456789/18893/1/Unit-26.pdf>
5. <https://egyankosh.ac.in/bitstream/123456789/18892/1/Unit-25.pdf>
6. <https://www.yourarticlelibrary.com/essay/marriage-among-the-tribals-in-india/47423>
7. <https://ebooks.inflibnet.ac.in/antp05/chapter/problems-of-tribal-development/>
8. <https://unacademy.com/content/upsc/study-material/indian-society/tribal-problems-in-india/>
9. https://cbpbu.ac.in/userfiles/file/2020/STUDY_MAT/POL_SC/73rd%20and%2074th-converted.pdf

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19.07.2023



अटल बिहारी वाजपेयी विश्वविद्यालय, बिलासपुर (छ.ग.)

कोनी पुलिस थाना के सामने, बिलासपुर-रतनपुर मार्ग, कोनी, बिलासपुर (छ.ग.) 495009

Website : www.bilaspuruniversity.ac.in

Part A : Introduction			
Program: MSW- 125		Semester : IV	Year: 2023-2024 w. e. f. : 2023-2024
1.	Course Code	MSW- 403	
2.	Course Title	Elective : Management of Industrial Relation	
3.	Course Type	Theory	
4.	Pre-requisite (if any)		
5.	Course Learning Outcomes (CLO)	At the end of course, the students will be able to: <ul style="list-style-type: none">• After studying this course, student would be able to understand the Management of Industrial Relation.• 'Study of Industry & labour is regarded' as a gateway to Understand.• Student can get the knowledge of Worker's participation in management, Arbitration, Court of Enquiry and Adjudication .• Student can learn and aware about all- partite approach to settlement of industrial disputes.• This course also offers employment opportunities to the learners in the plant , Industry and Research institutes.	
6.	Credit Value	04	
7.	Total Marks	Internal Marks: 20 External Marks:80	Min Passing Marks : 36

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Part B : Content of the Course		
Total No. of Lectures – 60 hours		
Unit	Topics	Total Hours
I	Industrial Relation : Concept, Scope, Evolution, Trade unionism : Concept, Evolution, Problems of Trade Unions in India, Emerging Role of Trade Unions in India.	12
II	Bi- partite approach to settlement of industrial disputes; bi – partite negotiation; collective bargaining – meaning and approaches, distributive and integrative bargaining; Worker’s participation in management – meaning, different levels of participation; Types of participation – work committee, joint management council,	12
III	Ethical approach to settlement of industrial disputes – code of discipline, code of conduct; grievance procedure.	12
IV	Tri – partite approach to settlement of industrial disputes: conciliation – meaning, historical perspectives and functioning of conciliation; role of trade unions, state and employers organization in performance of conciliation machinery.	12
V	Arbitration – meaning, scope and effectiveness; Court of Enquiry – meaning, scope and effectiveness; Adjudication – meaning, machinery – labour court, industrial tribunal and national tribunal.	12

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Part C- Learning Resource

Text Books, Reference Books, E- Resources

Reference Books:

6. Pandey, Baleshwar (2014) – Labour welfare and industrial relations, rawat publications.
7. Prakash, Chandra (2012) – fundamentals of human resource management, rawat publication.
8. Sharma, R.B.S. and Singh, Atul pratap, - human resource development and management of framework, new royal book com.
9. Chaturveji, C. L. – human resource management, shri mahaveer book's depot (publishers).
10. Baghel, Dr. D. S. (2017) – industrial sociology, vivek prakashan.
11. Pylee, prof. MV and George A simon (2007) – industrial Relations and personnel management.

E- Resources :

1. <https://medium.com/@martincmasil/concepts-of-industrial-relation-dd270fa0b372>
2. <https://timesofindia.indiatimes.com/readersblog/lawpedia/trade-unionism-in-india-46867/>
3. http://net.vidyasagar.ac.in:8080/jspui/bitstream/123456789/6335/10/10_Chapter%202.pdf
4. https://www.mlsu.ac.in/econtents/1238_Industrial%20disputes.pdf
5. <https://www.yourarticlelibrary.com/industries/3-methods-for-settlement-of-industrial-disputes/35436>
6. <https://medium.com/@martincmasil/scope-of-industrial-relations-25560adca2d#:~:text=In%20summary%2C%20the%20scope%20of,broader%20social%20and%20economic%20context.>
7. <https://www.economicdiscussion.net/industries/industrial-relations/32249>
8. <https://testbook.com/ias-preparation/trade-unions-history-of-labour-unions-in-india#:~:text=Challenges%20Faced%20by%20Trade%20Unions,ability%20to%20mobilize%20financial%20resources.>
9. <https://www.geeksforgeeks.org/role-of-trade-union-in-india/#:~:text=Trade%20unions%20protect%20the%20rights,of%20workers%20in%20the%20organization.>
10. <https://www.whatishumanresource.com/workers-participation-in-management>

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Part A : Introduction			
Program: MSW- 125	Semester : IV	Year: 2023-2024	w. e. f. : 2023-2024
1.	Course Code	MSW- 404	
2.	Course Title	Compulsory : Concurrent field work / Project work	
3.	Course Type	Practical	
4.	Pre-requisite (if any)		
5.	Course Learning Outcomes (CLO)	At the end of course, the students will be able to: <ul style="list-style-type: none">• The Students will get to know about the working methods of NGO's. Student will develop the skills of how to act in the real work area.• To develop work plan in consultation with agency supervisor.• To continue practicing the methods of working with individuals and groups.• To identify and utilize human, material and financial resources• To develop process – oriented skills of working with individuals, families and groups with special reference to social support system.	
6.	Credit Value	04	
7.	Total Marks	Internal Marks: 10+40 =50 External Marks: 15+35 = 50	Min Passing Marks : 40

Part B : Content of the Course	
Topics	Description
Concurrent Field work/	A Student required to spend a minimum of 6-8 hour per week for field work.
Project work + Viva-voce	Project work & viva - voce – A student shall be required to do a project work, on a them to be decided in consultation with the competent faculty/HOD and will have to submit a Concurrent Field Work/ Project Report 02 week before IV th semester exam.

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Part A : Introduction			
Program: MSW- 125		Semester : IV	Year: 2023-2024 w. e. f. : 2023-2024
1.	Course Code	MSW- 405	
2.	Course Title	Compulsory : Dissertation	
3.	Course Type	Practical	
4.	Pre-requisite (if any)		
5.	Course Learning Outcomes (CLO)	At the end of course, the students will be able to: <ul style="list-style-type: none">• To develop ability to initiate and conduct research.• To develop Skills of identifying and selecting a research area and preparing research proposal.• This course also offers employment opportunities to the learners.• To be familiarized with the process of data analysis and report writing.• To understand ethical considerations of research.	
6.	Credit Value	04	
7.	Total Marks	Internal Marks: 60 External Marks:40	Min Passing Marks : 40

Part B : Content of the Course	
Topics	Description
Dissertation + Viva-voce	A student shall be required to do a Dissertation, on a them to be decided in consultation with the competent faculty/HOD and will have to submit a Dissertation Report 02 week before IV th semester exam. The Dissertation will be of 100 marks.

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